INSTRUCTIONS FOR FILLING THE ESSA FORM
(PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY BEFORE FILLING ONLINE APPLICATION)

Last Date for submission of ONLINE APPLICATION is 30 November 2024

Eligibility Criteria

1.   Wards of all serving Army personnel and MNS Officers from class IX to Post Graduation are eligible. Wards of Retired / TA / Deceased personnel are not eligible.

2.   Applicant should be below 25 years of age on the date of completion of class/course.

3.   The scholarship will be awarded based on results of class exam passed between **01 Oct of preceding year and 30 Sep of current year.** *Previous academic years applications will not be entertained for award of scholarship.*

Method of Selection and Award of Scholarship

4.   The cut off percentage to receive applications for various classes and categories are as under:-

(a)   **Cutoff percentage of Marks of Children without Disabilities**

Ser No	Category	IX & X	XI & XII	Graduation			Post-Graduation		
				Med	Eng	Other	Med	Eng	Other
(i)	Offrs	90	85	65	80	75	70	80	75
(ii)	JCOs	85	85	65	80	75	70	80	75
(iii)	OR	85	85	60	75	60	60	75	70

(b)   **Cutoff percentage of Marks of Children with Disabilities**

Ser No	Category	IX & X	XI & XII	Graduation			Post-Graduation		
				Med	Eng	Other	Med	Eng	Other
(i)	Locomotor disorders (All Types)	70	70	55	55	55	55	55	55
(ii)	Visual Impairment	60	60	55	55	55	55	55	55
(iii)	Hearing Impairment/ Speech and language	70	70	55	55	55	55	55	55
(iv)	*Intellectual disability	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass
(v)	*Mental Behaviour/ Mental Illness	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass
(vi)	*Chronic neurological/ Blood disorders	50	50	50	50	50	50	50	50
(vii)	*Multiple disabilities	50	50	50	50	50	50	50	50

* For all those students who have been placed in subject cat during course of studies.

5.   Once the applications are received cut off percentages and merit list will be drawn for award of scholarships based on allotment of funds.

6.   Conversion of CGPA/OCGA to percentage will be submitted by applicants duly authenticated by Principal / HOD of School/ College / University authorities, as these are different for different education institutions.

Amount of Scholarship

7.   The amount of scholarship, based on the level of education for all categories are as under:-

S.No	Class	Rate of Scholarship (in ₹)
(a)	Class IX & XI	₹2000/-
(b)	Class X & XII	₹4000/-
(c)	Graduation	₹7500/-
(d)	Post-Graduation	₹10000/-

General Instructions

8.   Particulars mentioned in the online applications including Name of the Candidate / School, Category, Date of Birth, percentage of Marks etc must tally with the supported documents uploaded. No change/modifications will be allowed after submission of the online application form. Candidates are hence advised to fill online application form with utmost care.

9.   Aadhar No is mandatory for the award of ESSA scholarship.

10.   All subjects taken by the students in the class will be considered for percentage of marks of all subjects. Scholarship will not be awarded on marks obtained in best four/five subjects.

11.   Photocopy of the marksheet at schools and both semesters of the year passed at colleges to be uploaded by the applicant.

12.   Supplementary results / Six month results will not be considered.

13.   Valid personal email-id and mobile numbers, be kept active till disbursement of Scholarship i.e 31 Mar 2025.

14.   Name of Banker, Account holder, A/c No and IFSC Code filled in the form should be in favour of applicant or parents of a applicant only. It should tally with the uploaded cancelled cheque, failing which application will be rejected.

15.   Only one application should be submitted by the candidate. In case of multiple applications by same applicant, all such applications will be rejected.

Uploading of Documents

16.   Ensure that only following documents (**legible scanned copy)** be uploaded by the applicant in support of application: -

        (a)   Certificate from COs / OsC unit. (New format sample attached)

(b)   Appx 'B' duly signed by the Principal/HOD. (New format sample also attached)

(c)   *** Medical Disability Certificate** as stated above, if applicable. (sample attached)

(d)   Marksheet of applicable year.

(e)   Photographs of student.

(f)   Signature of student.

(g)   Cancelled Cheque (For Parent / Student only).

* Disability Certificate or UDID (Unique Disability Identification Card) issued by appropriate authority as indicated in RPWD Act 2016 and Regulations issued by Dept of empowerment of persons with Disability thereof which are available at website **SWAVLAMBANCARD.GOV.IN**